

HOPE M. HUNT

16 Newcastle Drive Nashua, NH 03060

SKILLS

I'm a meticulous, deadline-oriented designer/copy editor. I have a keen attention to detail and am dedicated to producing content that is error-free, ensuring copy is solid in terms of spelling, grammar and factual accuracy, while creating a layout that is pleasing to the eye. I am well-versed in Adobe InDesign, Photoshop and Microsoft Office. I am also adept with QuarkXpress design platform. I keep up-to-date with Associated Press Style guidelines.

EXPERIENCE

News Editor | The Nashua Telegraph | 2016- present

Budgeted stories from staff writers and freelancers, deciding which stories took precedence in terms of newsworthiness and design layout. Copy edited body text as well as photo outline text from writer submissions for spelling, grammar and AP style errors. Cherry-picked Associated Press wire stories for World and Nation, Business and Entertainment sections for the daily publication.

Spearheaded the layout design for the daily paper as well as two weekly publications (Encore and The Cabinet). Assisted the delegation of stories to staff writers. Updated The Telegraph's website daily (WordPress platform).

Design Editor | North of Boston Media Group | 2013-16

Designed pages for several daily, weekly and quarterly publications, including The Gloucester Daily Times and the Andover Townsman, which both won *Newspaper of the Year* awards from the New England Newspaper Association. In addition to laying-out pages using Adobe InDesign I was also responsible for copy editing pages designed by my coworkers.

EDUCATION

Bachelor of Science in Communication | 2013 | Salem State University

Graduated Magna Cum Laude, was inducted into the Communication Honor Society (Lambda Pi Eta)



hopemhunt@gmail.com



978-701-1503



<https://www.linkedin.com/in/hopem-hunt-5a58b763>



hopehunt.weebly.com

RECOGNITIONS

- Awarded First-place award for "Headline-Writing" and third-place for "Front-Page Design" in NENPA's 2018 'New England Better Newspaper Competition'
- Received the 'Nancy Harrington Leadership Award' while serving as Editor-in-Chief for Salem State University's bi-weekly student publication 'The Salem State Log.'

VOLUNTEER EXPERIENCE

I designed t-shirts, flyers, videos and promotional materials for Somebody Cares New England. Additionally, I maintained their website for several months.